

**MAXIMIZE YOUR TAX REFUND AND BENEFITS FROM EVERY TAX CREDIT AND DEDUCTION THAT YOU ARE ENTITLED TO.**

Here is a checklist of the documents Consultant Leclair Du-Perré, your tax consultant, will need to avoid presumption and assure to maximize your return.

**Documents:**

- All your T4 employment slips, or commission (T4, T4A, RL1)
- Unemployment insurance income (T4E)
- Social Welfare Benefits (T5007)
- Workplace Accident Benefits (T5007, RL5)
- Old Age Security Benefits (T4OAS)
- Pension and Retirement Income RPC, RRQ (T4AP, RL2)
- Universal Child Care Benefit (RC62)
- Post Secondary Education Fee (T2202, RL8)
- Interest and Dividends (T3, RL16) (T5, RL3)

**Receipt:**

- |  |   |
|--|---|
| <input type="checkbox"/> RRSP Contribution   | <input type="checkbox"/> Financial expenses and interest expenses |
| <input type="checkbox"/> Political Contribution  | <input type="checkbox"/> Public transit                           |
| <input type="checkbox"/> Child Care Expenses   | <input type="checkbox"/> Safety deposit box charges               |
| <input type="checkbox"/> Adoption Expenses   | <input type="checkbox"/> Support payment to ex-spouse             |
| <input type="checkbox"/> Interest paid on student loans  | <input type="checkbox"/> Union dues and professional fees         |
| <input type="checkbox"/> Moving Expenses   | <input type="checkbox"/> Tool expenses (Mechanics)                |
| <input type="checkbox"/> Charitable Donations  | <input type="checkbox"/> Children's Fitness Program               |
| <input type="checkbox"/> Medical Expenses (obtain annual summary from your pharmacy)             |   |
| <input type="checkbox"/> Presumed and realized sales and acquisitions (real estate, shares, etc) |   |
| <input type="checkbox"/> Property taxes for owner  |   |

**Other documents, if applicable:**

- Notice of Assessments of 2010 (Federal and Provincial)
- Rental Income and Expenses
- Business Incomes and Expenses
- Declaration of condition of employment Forms signed by Employer (T2200, TP64.3)
- First Home Buyer (notary's contract)
- Disability amount (T2201, TP-752)
- Total expenses paid for home support services for seniors (QC resident of 70 years + only)

**Please Note: With your membership card of ANRF, you will receive 15% off.**

Cabinet comptable

info@leclairduperre.com  
www.leclairduperre.com

Tél. : 819 643-4721  
Fax : 819 643-2899

